

Personal Information

Name of all applicants (in full) _____

Residential Address _____

Home telephone _____

Fax No _____

Mobile _____

Email _____

Previous residential addresses for past (5) five years _____

Do all applicants hold a current drivers licence _____

Have you ever been declared bankrupt ? _____

If yes, please provide details _____

Is there any litigation current or pending _____

If yes, please give details _____

Have you ever been convicted of anything other than minor traffic offences _____

If yes, please provide details _____

What would be the latest date you could wait for one of our sites ? _____

What notice period would you need to commence managing the site ? _____ weeks

How many hours do you expect to work in your business ? _____

What are your preferred locations for a Caltex retail business ? _____

What education / training in sales, management or retailing have you had ? _____

References

Please provide 3 personal and 3 business references we can contact, with your permission

Personal

1 *Name* _____ Telephone _____

2 *Name* _____ Telephone _____

3 *Name* _____ Telephone _____

Business

1 *Name* _____ Telephone _____

2 *Name* _____ Telephone _____

3 *Name* _____ Telephone _____

Work & Business Experience

Please complete these details for your last 3 positions - from current to previous

From / / to / / Company _____

Position _____ Manager's name _____

Responsibilities _____

Significant Achievements _____

From / / to / / Company _____

Position _____ Manager's name _____

Responsibilities _____

Significant Achievements _____

From / / to / / Company _____

Position _____ Manager's name _____

Responsibilities _____

Significant Achievements _____

Financial Details

Summary

Assets		Liabilities	
Cash on Hand & in bank	\$	Accounts, Loans & Payables	\$
Shares & Bonds	\$	Real Estate Mortgages Payable	\$
Accounts, Notes & Receivables	\$	Other Debts, Obligations	\$
Real Estate	\$		
Other Assets	\$		
Total Assets	\$	Total Liabilities	\$

Financing of the Business

Please detail how you plan to finance the working capital of the retail outlet ?
If you will require a loan, how much will it be, who will be the borrower and at what rate ?

What structure will you be using for operating your business

Pty Ltd _____ Joint Venture _____ Sole trader _____
Partnership _____ Other _____

Operation of the Business

Do you have experience working with Y / N

Computers /POS terminals ? _____	Stock Management _____
Handling Cash _____	Retail Selling _____
Staff Hiring / Management _____	Weekends / nights _____
Finance / Business Mgt _____	Staff Training _____

What is your view of customer service ? _____

Supporting Information

Will your family be involved in the business ? _____

How will they provide support ? _____

Describe what you believe is involved in operating one of our convenience stores

Why do you believe you will be a successful operator ? _____

What could Milemaker expect from you, if you are successfully appointed ? _____

Acknowledgement

I _____, of _____

hereby apply to Milemaker Petroleum Pty Ltd, for a licence to operate within one of the Milemaker chain of convenience store outlets. I understand that there is no obligation on the part of Milemaker to appoint me until formal licensing agreement is signed between us.

I further acknowledge that any expenditure incurred by me during negotiations for a site is my own responsibility and I undertake not to bring any claim against Milemaker Petroleum for any such

expense or loss. Signed _____ Date / /